

PURCHASING AUTHORITY PURCHASE ORDER

STD. 65 (REV. 7/2003)

COMPLETED

CONTRACT REGISTRATION NUMBER	AGENCY ORDER NUMBER PRF 14-1883	AMENDMENT NO.
SUPPLIER: The numbers identified above MUST be shown on Invoice & Packing Slip.	DATE 05/27/2015	PAGE OF PAGE 1 6

H Department of Justice
I DLE/BFS/CA Cyber Crime Center (C4)
P 4949 Broadway, Room F-104
 Sacramento, CA 95820
T Attention: Roni Riley, Analyst
O

B Department of Justice
I DLE/BFS/CA Cyber Crime Center (C4)
L 4949 Broadway, Room F-104
 Sacramento, CA 95820
T Attention: Roni Riley, Analyst
O

AGENCY BILLING CODE
43-735

PURCHASING AUTHORITY NUMBER
9G-0116-DOJ-HQ1

LEVERAGED PROCUREMENT AGREEMENT NO.

TO
SUPPLIER
ADDRESS
Lee's Automotive Repair
11273 White Rock Road
Rancho Cordova, CA 95742
(Type or
Print
Legibly)
Attention: Jordan 916-852-6414

INFORMATION TECHNOLOGY PROJECT IDENTIFICATION NUMBER	
AGENCY OR BUYER INFORMATION	AGENCY TRACKING/REQUISITION NUMBER (Optional) 14-735-0082
AGENCY NAME DOJ	CONTACT NAME Veronica Riley
CONTACT E-MAIL ADDRESS veronica.riley@doj.ca.gov	
CONTACT PHONE NUMBER (916) 227-0420	CONTACT FAX NUMBER

SUPPLIER CONTACT NAME Jordan		SUPPLIER PHONE NUMBER (916) 852-6414		SUPPLIER FAX NUMBER (916) 852-6431		SUPPLIER E-MAIL ADDRESS lee_norman4i3r@yahoo.com	
PAYMENT TERMS NET 45		CERTIFICATION NUMBER		<input type="checkbox"/> Certified Small Business <input checked="" type="checkbox"/> Certified Microbusiness		EXPIRATION DATE 12/31/2017	
REQUIRED DELIVERY DATE		SHIPPING INSTRUCTIONS		<input checked="" type="checkbox"/> F.O.B. Destination FRT, PPD <input type="checkbox"/> F.O.B. Destination FRT, PPD/ADD Freight not to exceed cost stated on P.O.		CITY OF ORIGIN	
ITEM NUMBER		QUANTITY		UNIT		COMMODITY CODE or PRODUCT CODE or SERVICES ID NUMBER	
1		2		EA		8276	
2		2		EA		736152	
3		2		EA		736112	
4		1		EA		8131402	
5		1		EA		7578	
6		6		EA		267775	
7		6		EA		CA	
8		2		EA		90315-N	
9		6		EA		VH501	
10		2		EA		90315-S	
PRODUCT OR SERVICES DESCRIPTION		UNIT PRICE		EXTENSION TOTAL			
Battery - Deep Cycle, 12-N		322.21		644.42			
Battery Cable-S		13.92		27.84			
Battery Cable-S		13.92		27.84			
Thread Rod-S		10.84		10.84			
Battery - NAPA Legend-N		130.93		130.93			
8R19.5 BRSTONE R187-N Tires		218.22		1,309.32			
CA Recycle Fee-N		1.75		10.50			
Tire Valve Stem Extens-N		58.78		117.56			
Truck Valve Stem-N		5.96		35.76			
Valve Extension-S		24.18		48.36			

A-1 <input checked="" type="checkbox"/> General Provisions are incorporated herein by reference to: <input checked="" type="checkbox"/> Form GSPD - 401Non-IT Commodities (revision date 6/8/10) OR <input type="checkbox"/> Form GSPD - 401IT (revision date _____) <input type="checkbox"/> ATTACHED OR <input checked="" type="checkbox"/> Published at website: www.dgs.ca.gov/pd		TAXABLE SUBTOTAL 2,296.44	
TERMS AND CONDITIONS A-2 <input type="checkbox"/> This order is issued under a Department of General Services (DGS) Leveraged Procurement Agreement (LPA). Terms and Conditions set forth in that agreement (LPA number referenced in the block titled Leveraged Procurement Agreement No.) are incorporated herein by reference as if set forth in full text. <input type="checkbox"/> Agency Special Provisions are attached and titled _____ <input checked="" type="checkbox"/> Any other attachments, such as specifications, Statement of Work, or Information Technology Model Language Modules, are identified in the product or services description area or on continuation pages.		TAX RATE 8.500% SALES TAX 195.20	
PROCUREMENT METHOD <input type="checkbox"/> LEVERAGED <input type="checkbox"/> DVBE / SMALL BUSINESS [GC 14838.5(a)] <input type="checkbox"/> NON-COMPETITIVELY BID <input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> COMPETITIVE: Solicitation Number (if applicable) Fair and Reasonable		* INSTALLATION 0.00 * SHIPPING/FREIGHT 0.00 * OTHER NON-TAXABLE 853.00	
PROGRAM / CATEGORY (Code and Title) 99 General		FUND TITLE General	
ITEM 0820-001-0001		CHAPTER 25	
STATUTE 2014		FISCAL YEAR 14/15	
OBJECT OF EXPENDITURE (CODE AND TITLE) 5330/735		<input type="checkbox"/> O.E. <input type="checkbox"/> EQ.	

CERTIFICATION AND APPROVAL OF EXECUTIVE OFFICER

I HEREBY CERTIFY, on personal knowledge, that this order for purchasing the items specified above is issued in accordance with the procedure prescribed by law governing the purchase of such items for the State of California; and that all such legal requirements have been fully complied with.

AUTHORIZING NAME (Print or Type)

Linda Fenner

TITLE

Manager

AUTHORIZING SIGNATURE

Linda Fenner

UNENCUMBERED REMAINDER AFTER
POSTING THIS ORDER TO ALLOTMENT
EXPENDITURE LEDGER

ADJUSTMENT
INCREASING ENCUMBRANCES

ADJUSTMENT
DECREASING ENCUMBRANCES

CERTIFIED CORRECT (SIGNATURE)

DISTRIBUTION: Copy 1 - Supplier; Copy 2 - DGS Procurement; Copy 3 - Packing Slip; Copies 4-6 - Agency Procurement File

CONTRACT REGISTRATION NUMBER		AGENCY ORDER NUMBER PRF 14-1883	AMENDMENT NO.
SUPPLIER: The numbers identified above MUST be shown on Invoice & Packing Slip.		DATE 5/27/2015	PAGE OF PAGE 2 6
PURCHASING AUTHORITY NUMBER 9C 016 DOL HQ1		LEVERAGED PROCUREMENT AGREEMENT NO.	

AGENCY BILLING CODE 43-735	PURCHASING AUTHORITY NUMBER 06-0116 POL HQ1	LEVERAGED PROCUREMENT AGREEMENT NO.
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RECYCLED PRODUCT	PRODUCT OR SERVICES DESCRIPTION	UNIT PRICE	EXTENSION TOTAL
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[illegible]

ENTER GRAND TOTAL ON FRONT PAGE

786.07

LEE'S AUTOMOTIVE REPAIR

BAR #: ARD250924

CAL 922673697

11273 WHITE ROCK RD

RANCHO CORDOVA, CA 95742

Phone: 916-852-6414 FAX: 916-852-6431

Invoice No.

60731

Order Date 04/17/15 10:30 am

On Acct

Ref: FIN/CALLED

Page 3 of 6

ASK ABOUT OUR TIRE SPECIALS !!!!!


 1 04/20/15 01:33pm 3344.54
 CHAD/RONI by phone 916-464-06
DOJ/BFS
 11181 SUN CENTER DR
 RANCHO CORDOVA CA 95670

Work Phone: 916-464-0600

02 CHEVROLET P-30 WHITE
 Mileage In: 9258 out: 9258
 Lic: 1128150 V8Cyl 5.7 Eng
 Vin: XXXXXXXXXX
 Eq:

Fleet # 90012922

Job01 BATTERY

Labor: 2.00 hrs @ \$108.00/hr = \$216.00

8276	Battery - Deep Cycle, -N	2.0 @	322.21 = \$	644.42	
736152	BATTERY CABLE-S	2.0 @	13.92 = \$	27.84	
736112	BATTERY CABLE-S	2.0 @	13.92 = \$	27.84	
8131402	THREAD ROD-S	1.0 @	10.84 = \$	10.84	710.94

REMOVE AND INSTALL NEW HOUSE BATTERY, CUSTOMER ALSO REQUESTS TO ADD A SECONDARY BATTERY NEXT TO THE OTHER ONE AS WELL. FABRICATE INSTALL AND CABLES AS NEEDED

Status: Completed Tech: JS Scheduled for: 04/22/15 10:00 am

Job Subtotal: \$926.94

Job02 BATTERY

Labor: 0.50 hrs @ \$108.00/hr = \$54.00

7578	Battery - NAPA Legend-N	1.0 @	130.93 = \$	130.93	130.93
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REMOVE AND INSTALL NEW ENGINE BATTERY UNDER DRIVER SEAT, CLEAN AND INSTALL PROTECTANT ON TERMINALS AND CABLE ENDS

Status: Completed Tech: JS Scheduled for: 04/21/15 08:00 am

Job Subtotal: \$184.93

Job03 TIRES

Labor: 0.25 hrs @ \$108.00/hr = \$27.00

CHECK ALL TIRES, REMOVE AND INSTALL NEW VALVE STEMS AND ON THE REAR DUELS, INSTALL VALVE STEM EXTENDERS ON INSIDE DUELS SO THEY CAN BE ACCESSED EASILY - TIRES ARE 14YRS OLD AND ARE UNSERVICEABLE

Status: Completed Tech: JS Scheduled for: 04/20/15 02:30 pm

Job Subtotal: \$27.00

Job04 TIRES (6) MOUNT AND BALANCE

Labor: 1.50 hrs @ \$108.00/hr = \$162.00

267775	8R19.5 BSTONE R187-N	6.0 @	218.22 = \$	1309.32	
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Continued on the next page

Phone: 916-852-6414 FAX: 916-852-6431

60731

Ref: FIN/CALLED

ASK ABOUT OUR TIRE SPECIALS !!!!

CA	CA RECYCLE FEE-N	6.0 @	1.75 = \$	10.50
90315	Tire Valve Stem Extens-N	2.0 @	58.78 = \$	117.56
VH501	TRUCK VALVE STEM-N	6.0 @	5.96 = \$	35.76
90315	VALVE EXTENTION-S	2.0 @	24.18 = \$	48.36
				1521.50

MOUNT AND BALANCE SIX NEW TIRES.

Status: Completed Tech: JS Scheduled for: 04/21/15 10:00 am

Job Subtotal: \$1,683.50

Labor: 0.50 hrs @ \$108.00/hr = \$54.00

21060	OIL FILTER-N	1.0 @	7.95 = \$	7.95
5/30	ENGINE OIL-N (List 3.95)	8.0 @	3.95 = \$	31.60
3122	WIPER BLADES-N	2.0 @	11.99 = \$	23.98
				63.53

CHANGE ENGINE OIL AND FILTER. CHECK ALL FLUID LEVELS. SAFETY CHECK VEHICLE. INSPECT BRAKES AND ROTATE TIRES. REPLACE WIPER BLADES AND CHECK ALL EXTERIOR LIGHTS.

Status: Completed Tech: BB Scheduled for: 04/21/15 01:00 pm

Job Subtotal: \$117.53

Labor: 1.69 hrs @ \$108.00/hr = \$183.00

134A	CAN 134 A FREON-N	3.0 @	24.95 =\$	74.85	74.85
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EVAC. AND RECHARGE SYSTEM. TEST OPERATION AND FOR LEAKS. NO LEAKS DETECTED AT THIS TIME -
ALL SYSTEMS OK

Status: Completed Tech: JB Scheduled for: 04/21/15 02:00 pm

Job Subtotal: \$257.85

Labor: 0.00 hrs @ \$108.00/hr = \$0.00

RECONNECT AT THE MONITOR AT THE DASH

Status: Completed Tech: JS

Job Subtotal: \$0.00

Labor: 1.00 hrs@ \$108.00/hr = \$108.00

Continued on the next page

LEE'S AUTOMOTIVE REPAIR

BAR #: ARD250924

CAL 922673697

11273 WHITE ROCK RD

RANCHO CORDOVA, CA 95742

Phone: 916-852-6414 FAX: 916-852-6431

Invoice No.

60731

Order Date 04/17/15 10:30 am

On Acct

Ref: FIN/CALLED

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ASK ABOUT OUR TIRE SPECIALS !!!!

Job08 GENERATOR

7398	Oil Filter (Gold), Spin--N	1.0 @	20.44 = \$	20.44	
9087	Alr Filter (Gold), Alr F-N	1.0 @	17.84 = \$	17.84	
550022792	10/30 OIL-N	1.0 @	11.57 = \$	11.57	49.85

SERVICE GENERATOR AS NEEDED

Status: Completed Tech: JS

Job Subtotal: \$157.85

Job09 AUTH# 24041515-01

Labor: 0.00 hrs @ \$108.00/hr = \$0.00

Status: Completed Tech: PO

Job Subtotal: \$0.00

Job10 PO# 14-735-0082

Labor: 0.00 hrs @ \$108.00/hr = \$0.00

Status: Completed Tech: PO

Job Subtotal: \$0.00

Recommendations: VERONICA- 227-0420

SECONDARY CONTACT BRIAN KIVETT- 227-3114

Tire Pressure: LF[] RF[] LR[] RR[]

I acknowledge notice &

oral approval of an

increase in the

original estimated price.

SIGNATURE

Warranty on parts and labor is 1 year or 12000 mileage whichever comes first unless otherwise specified on repair order detail. Warranty work has to be performed in our shop & cannot exceed the original cost of repair. Exclusions are general wear items (Vs. fluids and filters, brake pads and rotors), and trim pieces. Customer supplied parts do not receive any warranty, nor do used parts other than a possible warranty on the part (not labor) directly from the vendor.

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LEE'S AUTOMOTIVE REPAIR

BAR #: ARD250924

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ASK ABOUT OUR TIRE SPECIALS !!!!!

Payments to LEE'S AUTOMOTIVE REPAIR**Cost Summary**

1 04/23/15 3344.64 On Acct

Labor	804.00
Parts	2551.60
Haz Waste	49.00
Discount	255.16
Subtotal	3149.44
Tax	195.20
Total	\$3344.64

Thank you for choosing LEE'S AUTOMOTIVE REPAIR

APPROVED FOR PAYMENT

BY

FY14/15

735/5330

APPROVEDDepartment of General Services
Office of Fleet Administration

MAY 04 2015

Inspector of Automotive Equipment

I hereby authorize the above repair work to be done with the necessary material and hereby grant you and/or your employees permission to operate the car, truck or vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanics lien is hereby acknowledged on above car, truck or vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, accident or any other use beyond your control.

(Signature) _____

PURCHASING AUTHORITY PURCHASE ORDER

STD. 65 (REV. 7/2003)

SUPPLIER INSTRUCTIONS

1. **INVOICES:** Unless otherwise specified, original invoices shall be sent to the "Bill To" address on the face of this document. Invoices shall be submitted in triplicate and shall include:

- Contract registration number (*if applicable*),
- Agency order number,
- Item number,
- Services or Product ID number,
- Unit price,
- Extended item price, and
- Invoice total amount.

State sales tax, installation cost, shipping/freight costs, and/or other non-taxable costs shall be itemized separately and added to each invoice as applicable.

2. **REQUIRED PAYMENT DATE:** Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (a) the date of acceptance of goods or performance of services; or (b) receipt of an undisputed invoice — whichever is later.
3. **SHIPPING INSTRUCTIONS:** When the Purchase Order or contract allows prepaid/add transportation charges, submit original receipted expense bills if freight charges are over \$50.00. All shipments shall be F.O.B. Destination Freight Prepaid unless otherwise specified. All orders **MUST** include a copy of the packing slip inside the carton **AND** a copy securely attached to the **OUTSIDE** of the shipping carton.

OFA6 (6/2014)

EQUIPMENT INSPECTION REPORT

TO: Veronica (Roni) Riley

DEPARTMENT DOJ		AGENCY CODE 43000		INSPECTOR NUMBER 24	LICENSE NUMBER E 1128150
LOCATION		NO. OF CYL 8	YEAR 2002 MAKE CHEV	DATE 5/6/2015	DGS EQUIPMENT NUMBER 90012922
INSPECTION A Complete	INSPECTION B Mechanical	STATUS Repair	AMOUNT APPROVED \$ 3,344.80	SAVINGS \$ 255.16	ODOMETER OR HOURMETER 9258

LEGEND: ☒ SATISFACTORY/COMMENTS ☒ INSTRUCTIONS/COMMENTS ☒ REPAIR ACCOMPLISHED

INVOICE NO. 60731

DATE 5/6/2015

VENDOR LEE'S AUTO 916-852-6414

CITY RANCHO CORDOVA

1	VIN No.	x	2002 CHEV P30
2	Form 271		
3	Oil-Lube		L-O-F
4	Preventive Maintenance	•	6K SERVICE
5	Safety	•	INSPECTION
6	Electrical	•	REPLACED TWO BATTERIES, REPAIR BACK UP CAM
7	Tires-Wheels	•	REPLACED SIX TIRES
8	Body-Fenders		
9	Engine		
10	Drive Train		
11	Cooling		
12	Exhaust		
13	Brakes		
14	Steering		
15	Suspension		
16	Heater-A/C	•	RECHARGE A/C
17	Emissions	•	SMOG INSPECTION
18	Other		
19	Other		
20	Other		
21	Other		
22	Other		
23	Other		
24	Other		24041515-01
25	Other		
26	Other		

Survey Recommended

INSPECTOR OF AUTOMOTIVE EQUIPMENT

SIGNATURE CHAD SPIVEY

INSTRUCTION TO VENDOR: ESTIMATED COST _____ OBTAIN APPROVAL _____

PHONE NO. _____

